

**Government of Jammu and Kashmir**  
**Directorate of J&K Funds Organization,**  
**Finance complex Muthi Jammu/Old Sectt Srinagar.**  
**E-mail:- funds-jk@nic.in**  
**(Land line No: - 2474215 Srinagar/2598724, 2598040 Jammu)**

**Subject: -Appointment of Multitasking staff (orderlies) in the Finance Department.**

**Ref: - Government Order No. 232-FD of 2022 Dated 29.10.2022.**

Order No: - **166** DGF of 2022  
Dated: - **01** .11.2022

Finance Department vide Order No. referred to above and in order to facilitate the candidates who have been selected for the post of **Multitasking staff (orderlies)**, UT/ Divisional Cadre Jammu & Kashmir in this organization for submission of documents with regard to verification of character and Antecedents, a counter is opened in Jammu.

**Counter at Directorate of J&K Funds organization Muthi Office Jammu:** - The duties in this regard are assigned to the following officials.

S. No.	Name of the official	Designation
1.	Smt. Manju Mahajan	Sr. Compiler
2.	Sh. Ravees Ahmad (online from Srinagar)	Compiler
3.	Sh. Sunil Kumar	Compiler

The cell constituted shall receive and fully scrutinize the verification Rolls in accordance with the Govt. orders issued under No. 528(JK) GAD of 2021 dated :- 21.06.2021 read with Govt. Order 1003-Jk (GAD) of 2021 dated:- 27.09.2021. They shall ensure that process is completed smoothly through online mode under electronic verification System (EVS).

**The Cell shall be headed by Sh. Sanjay Gupta, Accounts Officer of Directorate Office at Jammu.**

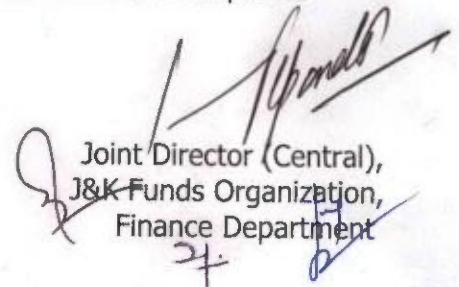
**Sd/-**  
**Director General,**  
**J&K Funds Organization,**  
**Finance Department.**

**No. DGF-Adm/13/ 3265-69**

**Dated 01-11.2022**

Copy to the:-

1. Financial Commissioner, Finance Department for favour of information. This takes reference to his office order No. as referred to above.
2. Joint Director J&K Funds Organization Jammu/Kashmir for information.
3. Sh. Sanjay Gupta, Accounts Officer , Directorate office for information and compliance
4. I/C Website for uploading the Order on Website.
5. Master File/ Order File/ Personal File

  
Joint Director (Central),  
J&K Funds Organization,  
Finance Department